

Minutes of the Annual Town of Spring Green Board of Review Meeting

Proceedings held at 6:00pm on Thursday, June 28, 2018 at the Town Hall located at E4411 Kennedy Road, Spring Green, Wisconsin 53588

Members present: Kevin Lins, Dave Radel, Carla Carmody and Patty Brooks. Others present: Eric Kleven and Greg Machotka, Tax Assessors.

1. **Call to order:** The meeting was called to order at 6:00 pm by Town Chairman Kevin Lins.
2. **Appoint Chair:** Dave Radel moved and Carla Carmody seconded to nominate Kevin Lins to chair the Board of Review. Motion carried.
3. **Determine if one member attended Board of Review Training within 2 years:** Board of Review members Dave Radel and Carla Carmody completed the mandatory BOR training within the last two years, which meets the state statute requirements.
4. **Review and approve agenda:** Dave Radel moved and Carla Carmody seconded to approve the agenda as presented. Motion carried.
6. **Hearings (if none, go to item #10):** There were no cases heard and no decisions made.
7. **Deliberations for any hearings conducted:** None.
8. **Assessment Roll corrections and / or changes:** \$200 assessment deleted per Eric Kleven.
9. **Prepare and mail notices of decisions. (Personal delivery or return receipt):** None.
10. **Report from Assessor:** Kleven said the Town was not in compliance last year 2017 for the first time. The Department of Revenue won't require re-evaluation until 2022 and will do mailing. Assessor's job is to find new construction. No Ag conversion fees. Only in Wisconsin court case decision that walk through a house is not an option.
11. **Examine Assessment Roll:** Roll was examined and no errors or omissions were discovered.
12. **General Public Comment:** There was no general public comment.
13. **Adjourn:** Dave Radel moved and Carla Carmody seconded to adjourn the Annual Board of Review Meeting at 8:01 pm. Motion carried.

Respectfully Submitted,
Patty Brooks, Clerk
Town of Spring Green